

July 2021

Dear Olentangy Preschool families,

It is my pleasure to welcome back students, parents, staff and our entire Preschool community to a great school year ahead! I am looking forward to the 2021-2022 school year and all that it will bring for our school family. Our teachers and staff have been hard at work preparing our buildings, classrooms, and lesson plans to fulfill our District's mission to facilitate maximum learning for every student. While it is not quite time yet, please know we will be ready and waiting with enthusiasm for all to return in August.

Communication with our families is important to us and we have several places you can find back-to-school information now as well as gather pertinent information throughout the school year. Please take a moment to familiarize yourself with these resources and bookmark or download them.

Website: Bookmark [Olentangy Preschool website](#). You will be able to retrieve program specific information here throughout the year. Additionally, you will find district-level news and contact information here.

PowerSchool: PowerSchool is a frequently used resource and parents will be able to complete and update important electronic forms at the start of the school year, pay peer tuition fees, access IEP progress reports, find bus transportation details, as well as, district-level reports and letters.

Starting August 12th parents will be able to access their PowerSchool account and we request that all preschool families complete 2021-22 [Back to School forms](#) by August 31st. This will ensure that we have updated medical and emergency information. If you need access codes to set-up your parent PowerSchool account or to add a preschool student to your current account, please email one of the following based on your preschool child's enrollment status:

Peer Models: Sue Ellen Arnold, sueellen_arnold@olsd.us.

Students with Special Needs: Charlotte Davis, charlotte_davis@olsd.us

*PowerSchool access is provided after a child has completed the registration process with the New Student Welcome Center.



Email Communication: PowerSchool information drives the communication that we use for IEPAnywhere and automated messages. Be sure to update your email address in PowerSchool. If you have emailed a preschool staff member to change your email address, that was only a temporary fix. *Parents must update the information directly in PowerSchool to make the change permanent.*

Emergency Medical Contacts: PowerSchool information also drives our clinic and staff's ability to reach you or your other contacts during a clinic visit from your child or an emergency. Please enter your information and two (2) additional emergency contacts. In addition, please complete the doctor and dentist information for phone and address as this is part of our licensure requirements.

Understanding and using these various communication tools is the best way to stay informed about events and information for our preschool program and all Olentangy schools.

Preschool Placements for the 2021-22 school year are to be communicated via email by the first week of August. The email included your preschooler's building of attendance, session time and teacher's name. Also included with the email was important Back to School information. Please review this information carefully. If you have questions or did not receive your child's preschool assignment by August 6th, see contact below based on whether your preschool child is a peer model or a student with special needs.

Peer Models: Sue Ellen Arnold, sueellen_arnold@olsd.us,
740-657-4360 option 4.

Students with Special Needs: Charlotte Davis, charlotte_davis@olsd.us,
740-657-4360 Option 3.

Once again, I am excited for another year at Olentangy Preschool. Our staff looks forward to seeing all of you on our first day back to school. If you have any questions, please contact our preschool office at 740-657-4360.

Enjoy the rest of your summer!

Sincerely,

Jaclyn Roscoe
Assistant Director of Pupil Services
Olentangy Preschool